



Overview of Changes in Purchasing

NEW FUNCTIONALITY	WHAT IT MEANS TO YOU
Purchasing WorkCenter	You will be able to navigate to one place for the majority of the work that you need to do in the PO module. You will be able add links, queries, and reports that you find useful but are not included in the delivered WorkCenter.
System will track Contract changes.	You will be able to view the audit trail of specific changes to contracts and who made the changes.
System can send Contract Alert Notifications.	You will have the ability to setup various thresholds per contract to receive a notification that will alert them that the contract may be expiring, reaching maximum, etc.
The ability to add attachments.	You will be able to upload attachments on the requisition header and each line.